

Presidential Search and Advisory Committee Minutes  
September 30, 2005

Present: Thomas Cotton; Kenneth Gilliam; Suzy Millwood; Steve Prather; Sarah Robbins; Ben Setzer; Ann Smith; Jonathan VanGeest; Peter Witte; Christine Ziegler, and Joseph Meeks.

Absent: Thomas Holder

The meeting was called to order at 2:05PM.

Dean Meeks announced that he would be out of town on October 14 so there will not be a committee meeting on that date.

The September 23 meeting minutes were approved.

The chair discussed with the committee correspondence he has received and sent to Dr. Tom Keene. The committee asked the chair to respond to Dr. Keene's September 28 e-mail on behalf of the committee.

Dr. VanGeest led a discussion that refined and finalized the "Candidate Questions."

Dr. Smith led a discussin to refine the "Reference Questions." She had distributed copies of the questions to the committee members. She asked that they forward to her any suggestions/changes during the week of October 3. She said she would bring a final draft to the meeting on October 7.

The committee considered the question of whether or not to supplement the open forums already scheduled with invitations to individuals or groups to attend committee meetings. It was determined by a vote of nine to zero, with one abstaining, that no invitations needed to be issued. (The meetings of the committee are always open to observers except when the committee is in executive session.)

Dr. Ziegler volunteered to prepare a bulleted list clarifying the committee's duties and work accomplished to date which will be shown on an overhead projector at the October 10 Faculty Senate meeting. She will bring the proposed list to the October 7 committee meeting for review by the committee.

The meeting was adjourned at 3:45PM.

Respectfully submitted,

Melissa M. Fryer  
Secretary to the Dean  
College of the Arts